

## REMOTE LEARNING FHS EXPECTATIONS & PROTOCOL – PARENT FAQs

### How much remote learning should my child expect to receive?

Schools are expected to provide 5 hours of learning per day for KS3 and KS4.

<https://dfemedia.blog.gov.uk/2021/01/08/what-should-remote-education-look-like-how-can-your-child-learn-remotely-if-you-dont-have-a-laptop-we-answer-your-remote-learning-questions/>

During lockdown, students are being asked to follow their normal timetable when learning remotely. This includes Tutor time from 8.45-9am daily. Key worker and vulnerable students will also be following their normal timetables, from school ICT suites.

### What will their lessons look like?

A mixture of resources will be used for remote learning, including live lessons, pre-recorded lessons, Q&A sessions, independent research lessons etc. We do not want students or staff to be in front of screens for 5+hours per day, so this mix is to support both staff and student well-being.

The FHS expectation is that at least 50% of lessons with each class are 'live', with the teacher delivering online for at least 30 minutes of the scheduled lesson. Non-FHS resources can still be used for these 'live' lessons if appropriate. For the remainder, a mixture of recorded lessons, independent assignments etc will be used. When not live teaching, teachers will still be available on-line for students to get support and feedback. This is available through the chat function of the class channel.

Every 6<sup>th</sup> lesson of each subject may be set as a subject 'catch-up lesson' by the teacher. An assignment may be posted called '**Subject (eg Music) Independent Catch-Up Lesson**' with a reminder of the work that needs to be submitted to their teacher via Teams. Teachers do not have to use this catch-up lesson if they do not feel it is necessary in their subject.

### Will the 'live' lessons be recorded?

Yes. All 'live' lessons will be recorded to ensure safeguarding for all our students. Students should ensure that their microphones are disabled before joining a meeting. Cameras are disabled on Teams for all students. Guidance on accessing meetings through Teams can be found on the [Remote Learning](#) page of the school website.

### What happens if my child doesn't attend 'live' lessons?

You may be contacted by your child's Teacher, Tutor or Achievement Co-ordinator (AC) if they are not attending lessons. If they are not able to attend lessons for any reason, they should let their teacher know why they were not able to attend so catch up of the work can be arranged.

### **Will my child be sanctioned if they do not complete all the work?**

No. We appreciate that these are difficult times, your child should complete as much as they can choosing an approach which works for your child and family. It is important that students form good learning routines and complete, as well as possible, the activities set for them. Subject specific support is available directly from teachers and queries can be addressed via our reception desk.

Telephone number: Tel: (0117) 9527100

Email address: [enquiries@fairfield.excalibur.org.uk](mailto:enquiries@fairfield.excalibur.org.uk)

### **My child is struggling to complete the remote learning work set. What can I do?**

We understand that this is a challenging time. It is important that your child finds a balanced approach which works for them and does the best they can. We can post home paper copies of work to students that need it. Help can always be sought by calling the reception or emailing teachers directly.

Telephone number: Tel: (0117) 9527100

Email address: [enquiries@fairfield.excalibur.org.uk](mailto:enquiries@fairfield.excalibur.org.uk)

### **There is too much work on Teams and my child is overwhelmed. What should they do?**

Your child should complete as much as they can, choosing an approach which works for them. Your child's form tutor, AC or subject teacher will be able to offer further help and guidance specific to your child. Every 6<sup>th</sup> lesson of each subject may be set as a subject 'catch-up lesson' by the teacher so pupil may use this time to complete outstanding work.

### **There is too little work on Teams. What can we do?**

We have put together a list of helpful online resources to support students' learning and education. The list can be found [here](#).

### **How should my child submit their work?**

Students should be submitting all their work via MS Teams. Even if they are submitting photos of classwork this can be added to their assignment. There is a very clear guidance video on how they do this on the school website. Link to guide: [Microsoft Teams - Returning Assignments](#)

### **What feedback will my child receive?**

Teachers will be monitoring student work through a variety of methods. Students will be submitting assignments, participating in 'live lessons' and completing quizzes, as examples. Teachers will monitor

the work submitted and give feedback where necessary to ensure students are working to their potential and to redress any misconceptions.

Student guides can be found here: <https://fairfield.excalibur.org.uk/students/remote-learning/>

### **Will my child be safe on-line?**

Students will not be able to join the meeting until the teacher invites them into a lobby.

All live lessons will be recorded. These recordings are available after the lessons in case students need to watch at a later time.

Student cameras are not enabled. This is to protect staff and students whilst they are working from home. Teachers can control when student microphones are unmuted to minimise disruption from background noise.

### **Is there pastoral support in place for my child?**

Yes. Students will have a virtual Tutor session on Teams every morning from 8:45am to 9:00am. Form tutors, ACs and AMs will be in contact with students throughout the lockdown period. A range of House Competitions will take place on Teams to lift spirits and keep our students engaged. Your child can also email their form tutor or AC directly if they require further help or guidance.

### **My child is struggling with general well-being. Where can I seek help?**

Help can always be sought by emailing your child's form tutor or Achievement Coordinator. Guidance on well-being can also be found on the school website by [clicking here](#).

Achievement Coordinator email addresses:

Year 7: [dshand@fairfield.excalibur.org.uk](mailto:dshand@fairfield.excalibur.org.uk)

Year 8: [jfrancis@fairfield.excalibur.org.uk](mailto:jfrancis@fairfield.excalibur.org.uk)

Year 9: [acarr@fairfield.excalibur.org.uk](mailto:acarr@fairfield.excalibur.org.uk)

Year 10: [sdavies@fairfield.excalibur.org.uk](mailto:sdavies@fairfield.excalibur.org.uk)

Year 11: [rhooke@fairfield.excalibur.org.uk](mailto:rhooke@fairfield.excalibur.org.uk)

### **My child does not have access to a device or is struggling to access remote learning due to our internet connection. What can I do?**

Please contact your child's form tutor or Achievement Coordinator. We will endeavor to provide help and assistance where possible.

**Is training on using Teams available for parents/carers?**

There are PDF guides and videos available on the [Remote Learning](#) page of the school website. If there is a specific training or help you require please contact your child's form tutor.

**Who can I contact for technical support?**

For technical support, please contact your child's form tutor.